



## REGISTRATION AND ADMISSIONS FORM

### 1. CHILD'S DETAILS

Surname..... Legal Surname.....  
 Forename..... Middle Name(s) .....  
 Chosen name if different from Forename.....  
 Gender ..... Date of birth..... Name of oldest sibling in school.....  
 Ethnic Origin..... Home Language..... Religion.....  
 Country of Birth:.....  
 Address:.....  
 .....  
 Postcode..... email:.....

### 2. PARENT DETAILS

FULL NAME	ADDRESS IF DIFFERENT TO ABOVE
MOTHER	
FATHER	

### 3. PREVIOUS SCHOOLS

Name of school/Nursery	Arrival Date	Leaving Date	Reasons for leaving

### 4. PUPIL PREMIUM & OTHER ELIGIBILITY

	Yes / No / Unknown
My Child is already eligible for Pupil Premium/Ever 6	
My Child is Looked After	
I am claiming any one of the following benefits: <ul style="list-style-type: none"> <li>• Income Support,</li> <li>• Income based Job Seekers Allowance,</li> <li>• Income related Employment and Support Allowance,</li> <li>• Support under part VI of the Immigration and Asylum Act 199,</li> <li>• Child Tax Credit (provided you are not entitled to Working Tax Credit and have an income below £16,190,</li> <li>• State Pension Credit,</li> <li>• Universal Credit</li> </ul>	
I am part of the HM Forces	
My child has a registered disability	

## 5. EMERGENCY CONTACT INFORMATION

It is essential we are able to contact you at all times. Please list in order the people whom we should contact if there is need. PLEASE ENSURE THAT WE ARE UPDATED OF ANY CHANGES.

### Contact 1

First name and surname Mr/Mrs/Ms (delete as needed).....

Daytime telephone..... Mobile.....

Other telephone number.....

Parental responsibility (Yes/No)..... Relationship to pupil.....

### Contact 2

First name and surname Mr/Mrs/Ms (delete as needed).....

Daytime telephone..... Mobile.....

Other telephone number.....

Parental responsibility (Yes/No)..... Relationship to pupil.....

### Contact 3

First name and surname Mr/Mrs/Ms (please delete as needed).....

Daytime telephone..... Mobile.....

Other telephone number.....

Parental responsibility (Yes/No)..... Relationship to pupil.....

### Contact 4 (if needed)

First name and surname Mr/Mrs/Ms (please delete as needed).....

Daytime telephone..... Mobile.....

Other telephone number.....

Parental responsibility (Yes/No)..... Relationship to pupil.....

### Nursery Only

Only people authorised will be able to collect your child(ren) from Nursery. To ensure the security of your child(ren) please provide a security word that we can use to confirm authority. Please do not give this word to anyone else.

Security Word:.....

## 6. CONSENT & CONTRACTUAL AGREEMENTS

In order to ensure we are able to operate efficiently, we would be grateful if you could sign the following:

Consent & Acceptance Form – School and Nursery		Signature / Initials	
<p><b>1. Permission to attend out of school/nursery activities.</b> From time to time your child will be taken out of school/nursery to attend LOCAL venues for various activities, eg. library visits, the church, Swimming, trips around the village or to the high school. This permission will be kept on file in the school office for the remainder of your child's education at The William Amory. Trips out, such as to museums and education centres will be covered under separate arrangements.</p> <p><b><i>I consent for my child to leave school to attend local activities.</i></b></p>			
<p><b>2a. Standard Photography and Filming Consent.</b> The school &amp; Nursery are required by Ofsted to use photographic evidence for milestones and to form part of your child's profile. We also like to use these photos for display in school.</p> <p><b><i>I accept that the school may take photographs for evidential and display purposes.</i></b></p>			
<p><b>2b. Standard Photography and Filming Consent.</b> The school &amp; Nursery confirms that it shall only use photographic/film images of your child in order to demonstrate or promote activities relating to the school's curricular and extra curricular provision with your consent.</p> <p><b><i>I consent to my child's image being used in the following:</i></b></p> <p style="text-align: center;"><b><i>In school printed materials aimed at the wider community (ie prospectus)</i></b></p> <p style="text-align: center;"><b><i>Media coverage of the school (ie Local Newspapers)</i></b></p> <p style="text-align: center;"><b><i>On the school website open to the general public</i></b></p>		Please initial if you agree to use of image	Please initial if your agree to use of name
<p><b>3. Social Media.</b> Social media, such a Facebook, has many advantages in today's world. However there are some potential dangers. The William Amory discourages their use and recognises that in some cases it is illegal for children of a primary school age to subscribe.</p> <p><b><i>I understand that the school is not responsible for postings on such sites and will not take action unless they are defamatory to the school or its staff.</i></b></p>			
<p><b>4. Sickness &amp; Medication</b> Children suffering from sickness/diarrhoea should not be returned to school for 48 hours after the last bout. This does not apply to allergic reactions. Further, the school and nursery only administer medication if prescribed. Unless Calpol or similar medication is prescribed it will not be administered. Further, medication will only be administered if the prescription is for a specific time or more than 3 doses a day. A written form is required and available online or from the office. Medication must be in its original container/packaging.</p> <p><b><i>I consent to keeping my child away from school for 48 hours after sickness/diarrhoea. I understand that the school and nursery do not administer medication without prescription and correct form.</i></b></p>			
Consent Form – Nursery Only			
<p><b>1. Sun Cream.</b> We request you apply sun cream before arrival when the sun is strong. However, we will reapply our sun cream to all children prior and during outside play with your consent. You may bring your own brand for us to apply if you prefer.</p> <p><b><i>I consent for you to apply sun cream to my child as you deem fit.</i></b></p>			
<p><b>2. Security</b> Nursery staff will only hand over children to the adult named on that day's register or named contact listed above. This includes staff from school. For that reason we need to be told if someone not named above is picking up you child and we cannot hand over children from the nursery to the school.</p> <p><b><i>I agree to inform staff should another adult be collecting my child using the agreed security word. I further agree that I can only pick up my child from the nursery entrance and not via school.</i></b></p>			
Consent Form – School Only			
<p><b>1. The wearing of Jewellery and personal items</b> The wearing of jewellery can cause accidents, particularly during PE. For this reason we ask that children do not wear jewellery in school and earrings should be removed for PE.</p> <p><b><i>I accept that any jewellery or toys (including watches) brought into the school will remain the responsibility of the parents and the school will take not responsibility for damage, loss or theft.</i></b></p>			
<p><b>2. Responsible email and internet use.</b> <i>I have read the school's email and internet use practice and give permission for my child to access the internet. I understand that the school will take all reasonable precautions to ensure pupils cannot access inappropriate materials. I understand that the school cannot be held responsible for the nature or content of materials accessed through the internet. I agree that the school is not liable for any damages arising from the use of the internet facilities.</i></p>			

**7. MEDICAL INFORMATION**

Name of Doctor..... Address.....

..... Postcode:.....

Telephone.....

		Further information
Asthma	Yes No	
Epilepsy	Yes No	
Diabetes	Yes No	
Allergy to insects	Yes No	
Hay fever	Yes No	
Wear glasses	Yes No	
Allergy to plasters	Yes No	
Food allergies (ie nuts, eggs, cheese)	Yes No	
History of convulsions	Yes No	
Any other conditions	Yes No	

Please indicate if there are any medical issues we need to know about. If none please write NONE.

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**I agree to abide by the terms and conditions within the school and nursery policies as laid out on the school website and available within school.**

**I have read completed and agree with all the statements above that are relative to my child.**

**Signed:..... Date:.....**